**Late Arrival/Cancellation/Missed Appointment Policy**

At the Center for Vascular Intervention, we pride ourselves in offering you personalized care and reserve appointment times to accommodate your needs. Late arrivals and missed or cancelled appointments disrupt our providers’ ability to care for patients.

**Late Arrivals:**

While we will attempt to accommodate patients who arrive late, late patients will have to be worked-in to the existing schedule. If the patient cannot wait to be worked-in or if they are exceedingly late, the patient will be rescheduled. Patients who are consistently late may be subject to a fee equivalent to a cancelled appointment.

**Last Minute Cancellations and Missed Appointments:**

We do require a minimum of 24 hours’ notice on all cancellations. We do recognize that situations may arise that are out of your control; however, it is imperative that you contact our office immediately to notify us of your cancellation.

Patients who miss or cancel a clinical appointment with less than 24 hours’ notice are subject to a $75.00 fee. Patients who miss or cancel a procedural appointment with less than 24 hours’ notice are subject to a $200.00 fee. These fees will be assessed at the patient’s next scheduled visit.

If it is your first time cancelling a clinical appointment with less than 24 hours’ notice, there will be no charge.

Effective: 09/29/2019